

**POLICIES OF
THE STEWART HILL CEMETERY CORPORATION
DBA STEWART LAWN CEMETERY ASSOCIATION**

Article I

Cemetery Rights of Usage

Section 1. The Stewart Hill Cemetery Corporation has the exclusive rights and privileges of management and control of the Stewart Hill Cemetery property specified in the Articles of Incorporation, approved by the State of Indiana and the County of Vigo dated September 17, 2019.

The Stewart Hill Cemetery shall hereafter be referred to as the Cemetery.

Section 2. No individual or entity may excavate for a grave, or erect any structures other than headstones, on the Cemetery property, without the expressed written consent of the Cemetery Trustees, signed and dated.

1. At the discretion of the Trustees, any unauthorized usage of the Cemetery by any individual or entity may result in prosecution for Criminal Trespass.
2. At the discretion of the Trustees, any unauthorized structures may be removed from the property. Even if not removed from the property, the unauthorized structure will not be maintained or funded by the Cemetery, and the trespasser(s) may be arrested for Criminal Trespass and prosecuted.
3. Any unauthorized excavation for a grave shall be treated as trespass. While the grave will not be disinterred, at the discretion of the Trustees, the individual or entity performing such acts shall be charged the full price of a non-member burial, and shall be fully responsible for any damage to any headstone and/or property of the Cemetery, and may be arrested for criminal trespass and prosecuted.

Article II

Burial Eligibility

Section 1. The Cemetery shall be made available for public use, based on burial eligibility as defined below:

- a) A right to burial in any vacant lot in the Cemetery is open exclusively to anyone who has a direct blood lineage to an immediate family member who is buried in the cemetery. Immediate family is defined as spouse, parents, grandparents, child, grandchild, and sibling.
- b) A right to burial by anyone who does not have an immediate family member who is buried in the Cemetery, is limited to selecting a plot or lot in the north section, in the rows of 22 through 26, so as to not diminish the available plots in other established family rows. This burial does not confer burial eligibility as defined in Section 1(a) of this Article, upon the family of the deceased.

Section 2. The President of the Association may approve charity burials in the Stewart Hill Cemetery. The President will determine eligibility for charity burial based on the following guidelines:

1. ownership by the family of burial spot(s) in another cemetery;
2. amount of life insurance on the deceased; and
3. The deceased's financial condition; This list of guidelines is not meant to be an exhaustive list. The final decision to allow a charity burial will be made at the discretion of the President. A charity burial does not confer burial eligibility upon the family of the deceased.

Section 3. No lot, no party and no Grantee shall be exempt from adhering to the rules and regulations or bylaws/policies of Stewart Lawn Cemetery.

Section 4. A member or non-member of Stewart Lawn may be issued the right to use a lot of two and not more than twenty plots in the cemetery.

Article III Burial Regulations

Section 1. Interment in the Cemetery shall be limited to human remains or cremains.

Section 2. Concrete vaults or crush proof receptacles must be used in all burials. The Cemetery is not responsible for any expenses relating to vault/receptacle purchase or placement.

Section 3. A one-fourth plot may contain the ashes of up to four cremains. Burial of cremains can be placed over top of an existing interment. Only one upright monument or marker shall be placed on one-fourth plots.

Section 4. Containers used for cremains must be approved for direct burial. The container must be buried at least eighteen inches deep.

Section 5. Removal of bodies from graves in the Cemetery whether for the purpose of relocation or for any other reason shall be arranged by a licensed funeral home director and shall be done in accordance with the requirements or the statutes of the State of Indiana and the rules of the State Board of Health. Fees for such services, as well as any damages that might occur to adjacent lots, will be the sole responsibility of the funeral director.

Section 6. Excavation of graves must be completed by an excavation contractor approved by the Trustees. The excavation contractor shall be responsible for leveling and seeding the grave and grounds damaged by the grave excavation and interment process for a period of one year after the initial excavation. The Cemetery is not responsible for grave excavation expenses.

Section 7. No monument may be installed in such a fashion that it extends beyond the boundaries of the designated lot or grave, or that will interfere with future grave openings or the movement of the Cemetery maintenance equipment. Headstones and markers must be placed within and in alignment of the south west boundary of the plot.

Section 8. Permanent headstones or markers must have a minimum 4” deep concrete footer that is flush with the surrounding ground level. The footer must extend so that there is a minimum 4 inch border on all sides of the headstone or marker. The grading must be finished with at least 3” of top soil providing a gradual slope into the outer edge of the footer. The slope must be tapered back 1’ (one foot) for each 1” (1 inch) rise. The area must be seeded with high-grade grass seed.

Section 9. No improper effigies or markers or monuments bearing offensive inscriptions shall be permitted to be placed in or upon any part of the Cemetery. And if any such monument, effigy, or any structure whatsoever, or any inscription be placed in or upon any plot, the cemetery committee shall have the right, and it shall be their duty, to enter upon such plot and remove the offensive or improper object. If the removal of such objects incurs any costs, the burial right owner shall be liable for any and all costs.

Section 10. Mausoleums are permitted. They shall be no taller than enough to entomb (1) body so as no more than (1) body is entombed per plot. The mausoleum shall be no closer than six inches (6”) to the edge of the plot on which it sits.

Section 11. Cremated remains must be inurned and interred and may not be distributed into the atmosphere.

Article IV

MAINTENANCE PRACTICES, RESPONSIBILITY & LIABILITY

Section 1. The Cemetery assumes the responsibility for the maintenance of the cemetery grounds. It is however expected of family members to maintain inside the lot in which their loved one is buried.

Section 2. Maintenance contracts and schedules shall be set forth by the Cemetery committee.

Section 3. The Cemetery is not responsible for any burial expenses including the expense of snow removal from driveways and walkways.

Section 4. The Cemetery assumes no responsibility for damages to gravesites, copings, monuments, markers, etc. that may occur while preparing for a burial in another plot or while work is being done to another plot/lot or from any act of God that may occur.

Section 5. It shall be the responsibility and liability of the funeral home, grave digger, Monument Company, or any other such company or person who is working in the Cemetery, to repair, replace or make good any damages to any other lot/plot that may occur as a result of a mistake or oversight on said person's part.

Article V.
Policies Amendments

Section 1. This Policy may be amended from time to time by a simple majority vote of the entire board of Officers at a meeting called for that purpose provided that at least two weeks' notice of the meeting shall have been given.

Section 2. This Policy supersedes all previous versions.

Section 3. This Policy was approved on 10/12/2019